

Job Category:

Finance

The Position:

Senior Financial Officer

Location:

Amstelveen, the Netherlands

About the company:

Our company is a global financial services provider with 3,000 staff across 40+ offices globally. We look to recruit bright, articulate and numerate employees who are not afraid of a challenge and are prepared to work hard and love what they do.

Every employee plays a part in making the company who we are today and the more that we grow, the more important that becomes. Whatever your career path or specialism we provides a global platform to allow you to thrive.

The role:

- The Senior Financial Officer is ultimately responsible for the financial administration of a client portfolio.
 - You are responsible for internal and external reporting as well as the various tax returns.
 - You ensure an optimal service and maintain excellent contacts with clients and various external consultants.
- Competently and autonomously manage a more complex workload.
- Carry out duties in a professional manner and in accordance with policies and procedures, legal/regulatory requirements, service levels and company standards so as to meet with business expectations.
- Where applicable assist in managing the team and deputising in the Manager's absence.

Job Specification:

- Responsible for and review of the financial administration of a client portfolio
- Drafting and / or review of (complex) accounts as well as publishing papers regarding the statutory filing obligation with the Trade Register of the Chamber of Commerce
- Identification of financial/economic problems and resolving them where possible
- Responsible for periodic reports, including DNB reports
- Accept Directorship role of client companies
- To take care of various tax returns and ensure approval by client, tax advisor and any external accountant
- To monitor payment transactions including co-ordinating the timely payment of tax obligations
- Support for external accountants and tax audits
- Maintain contact with clients and various external accountants
- Cash management for clients
- Responsible for accounts receivable management of the client portfolio

- Drafting and / or reviewing financial reviews under monitoring legislation and regulations
- Contributing to and monitoring of high-quality standards
- Monitoring and compliance with internal procedures
- Supervising, accompany and review the work of the Junior Financial Officers and Financial Officers

Requirements:

- Degree at HBO level (SPD / HEAO BE / BA / AC) or university
- 3-5 years+ of relevant work experience, preferably in a trust office or audit firm
- Knowledge of consolidation requirements
- Knowledge of Guidelines for Annual Reporting
- Awareness of (inter)national laws and regulations (e.g. Dutch GAAP, IFRS)
- Willingness to increase financial and tax knowledge
- To have highly developed numerical and analytical skills
- Ability to oversee issues at clients (“helicopter view”) and the ability to make connections with other disciplines
- Strong communication skills and customer focus
- Business acumen
- Experienced in the use of English in the preparation of documents in oral and written communications to clients. Knowledge of another language is an advantage
- Reliable, proactive, accurate
- Flexible and able to cope well with deadlines
- Team player with responsibility and commitment

What you will get in return:

- A genuinely unique opportunity to be part of an expanding large global business
- Competitive remuneration commensurate with skills and experience
- Opportunities for personal and professional development
- Attractive secondary benefits

Job Posting Date: 21-May-2020